



North St. Louis Soil and Water Conservation District
505 3rd St N Suite A, Virginia MN 55792
Regular Meeting at 10:30 a.m.
November 12, 2025

MEETING AGENDA

The meeting will be held in-person and virtually at the SWCD office

Contact the District Administrator at least 2 hours in advance of the meeting to obtain link to attend virtually

ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN

1. Agenda
2. Minutes of Last Meeting
3. Financial Reports & Program Summary for Last Month
4. Accounts Receivable and Accounts Payable
5. Guest Introductions & Comments

NEW BUSINESS:

6. BWSR
 - a. Brush Management Contract, if available
 - b. Cooperative Weed Management Contract (24CWMA-02) Amendment 1
 - i. If approved, authorize additional payment of \$34.00
 - c. Cooperative Weed Management Contract (24CWMA-04) Amendment 1
 - i. If approved, authorize additional payment of \$270.57
 - d. Performance Review & Assistance Program Grant Application & Board Resolution 2025-18
 - e. Soil Health Cost Share Contract (25SH02)
 - f. Streambank Restoration Cost Share Contract (CC24-01) Amendment 1
 - g. Woodland Stewardship Plan Renewal 50% Cost Share Contract (SLR25-WSP-3)
 - h. Woodland Stewardship Plan 75% Cost Share Contract (SLR25-WSP-4)
7. Digital Information Accessibility Policy
8. Financial Update - Year-to-date budget vs. actual
9. Human Resources
 - a. Job Description Updates
 - i. Accounting & Human Resources Specialist
 - ii. Aquatic Invasive Species Program Coordinator
 - b. Paid Family Leave Act
10. Privacy Notices/Tennessen Warnings
11. Upcoming Supervisor Meetings and/or Trainings
 - a. Budget Committee Meeting
 - b. MASWCD Annual Conference December 1-3 in Bloomington
 - c. SWCD Forestry Association – November 20 in McGregor
 - d. Other
12. Other

REPORTS:

16. Terrestrial Invasives Presentation – Ben Kielar
17. Monthly Progress Report
 - a. Technical Services Area 3 – 3Q25 Contribution
18. Natural Resources Conservation Service Report

19. Supervisor & Committee Reports

CLOSING:

20. Confirm Next Meeting – December 10, 2025, at 10:30 a.m.

21. Adjourn