



**North St. Louis Soil and Water Conservation District**  
505 3<sup>rd</sup> St N Suite A, Virginia MN 55792  
Regular Meeting at 10:30 a.m.  
**June 11, 2025**

## **MEETING AGENDA**

The meeting will be held in-person and virtually at the SWCD office

Contact the District Administrator at least 2 hours in advance of the meeting to obtain link to attend virtually

### **ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN**

1. Agenda
2. Minutes of Last Meeting
3. Approval of May 22, 2025, payment to City of Chisholm
4. Financial Reports & Program Summary for Last Month
5. Accounts Receivable and Accounts Payable
6. Guest Introductions & Comments

### **NEW BUSINESS:**

7. BWSR Watershed Based Implementation Funding for Rainy Headwaters/Vermilion
  - a. Woodland Stewardship Plan Cost Share Application from Landowner
8. DNR Groundwater Contract & Board Resolution 2025-09
9. Financial
  - a. \$103,315 Certificate of Deposit #11 matures 6/12/25 - Recommend purchasing \$55,000 Certificate at best available rate and term.
  - b. Review Actual vs. Budget January-May (42% thru the year)
  - c. Timely Payment Authorization Without Prior Approval & Board Resolution 2025-08
10. Human Resources
  - a. District Administrator Job Description Update
  - b. Organizational Chart Update
11. Upcoming Supervisor Meetings and/or Trainings
  - a. Little Fork River Policy Committee – June 12 at 10:00
  - b. Local Work Group – June 11 at 1:00
  - c. Technical Service Area 3 – June 25 at 10:00
  - d. Other
12. Other

### **REPORTS:**

13. Monthly Progress Report
14. Audit Update from June 10 Auditor's Visit - Anita
15. Compliment from BWSR's Assistant Director of Regional Operations
16. Tree Sale Report, if available
17. Natural Resources Conservation Service Report
18. Supervisor & Committee Reports
  - a. Area 3 Resolutions Meeting – June 6 in Cloquet
  - b. Laurentian Resource Conservation & Development – June 2 in Duluth

### **CLOSING:**

19. Confirm Next Meeting – July 9, 2025, at 10:30 a.m.
20. Adjourn