



MEETING AGENDA

The meeting will be held in-person at the SWCD office and virtually.

Contact the District Administrator at least 2 hours in advance of the meeting to obtain codes to attend virtually.

ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN

1. Agenda
2. Minutes of Last Meeting
3. Financial Reports & Program Summary for last month
4. Accounts Receivable and Accounts Payable
5. Guest Introductions & Comments

NEW BUSINESS:

6. AIS Grant Request for 2024 & Board Resolution 2023-17
7. Cost Share Contract Amendment with landowner
8. Financial
 - a. 2022 Audit – Final
 - b. 2023 Budget Revision
 - c. Ad-hoc committee for 2024 budget review
 - d. Dashboard
 - e. Open new checking accounts
 - i. RH-V 1W1P & transfer 10/31/23 balance
 - ii. Flex plan – open with \$1000
9. Human Resources
 - a. Credit Card Authorization for John McCormick - \$1,500 limit
 - b. Employee Survey Results
 - c. St. Louis River Watershed Conservationist
 - i. Approve job description
 - ii. Approve adding new position
10. Services Agreement with South St. Louis SWCD for 1W1P SLR Implementation
11. Upcoming Supervisor Meetings and/or Trainings
 - a. Laurentian Resource Conservation & Development – November 27
 - b. MASWCD Annual Convention – Dec 11-13
 - c. MN SWCD Forestry Association – November 16
 - d. Elected Official Open House - TBD
 - e. Other

REPORTS:

12. District Administrator Report - Anita
13. Accounting & Human Resources Specialist Report - Miranda
14. Aquatic Invasive Species Program Coordinator Report - Jon
15. Community Conservationist Report- Becca
16. Conservation Corpmember Report - Kelsey
17. District Forester Report – Tristan
 - a. Job Approval Authority
 - b. NRCS 3Q23 Reimbursement
18. Regional Farm Bill Forester Report - John
19. Regional Farm Bill Forester Report - Zach
20. Resource Conservationist Report - Phil

21. NRCS District Conservationist Report

22. Supervisor & Committee Reports

- a. Rainy Headwaters-Vermilion Planning Policy Committee – November 3
- b. Other

CLOSING:

23. Schedule Next Meeting – December 13, 2023 at 10:30 a.m.

24. Adjourn