



## **MEETING AGENDA**

The meeting will be held in-person at the SWCD office and virtually.

Contact the District Administrator at least 2 hours in advance of the meeting to obtain codes to attend virtually

### **ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN**

1. Agenda
2. Minutes of Last Meeting
3. Financial Reports & Program Summary for last month
4. Accounts Receivable and Accounts Payable
5. Guest Introductions & Comments
  - a. Welcome Kelsey Cooke, Conservation Corps Member
  - b. Welcome John McCormick, Regional Farm Bill Forester

### **NEW BUSINESS:**

6. 2022 Audit Draft – Peterson Company, Ltd. *Scheduled Presentation*
7. BWSR Grants & Board Resolution 2023-16
  - a. FY24 Buffer Law
  - b. FY24 & FY25 Conservation Contracts (formerly Cost Share)
  - c. FY24 & FY25 Conservation Delivery
8. MASWCD Resolutions
9. MN SWCD Forestry Association Recordkeeping Support Request
10. Staffing
  - a. Cafeteria Plan Administrator Selection
11. Tree Stock Initial Order (\$12,000)
12. Upcoming Supervisor Meetings and/or Trainings
  - a. Rainy Headwaters-Vermilion Planning Policy Committee – November 3
  - b. MASWCD Annual Conference - December 11-13
  - c. Other

### **REPORTS:**

13. District Administrator Report
  - a. Envirothon Update
  - b. TSA contributions 3Q23
  - c. Compliment on Tristan Nelson
14. Accounting & Human Resources Specialist Report
15. Aquatic Invasive Species Program Coordinator Report
16. Community Conservationist Report
17. District Forester Report
18. Regional Farm Bill Forester Report
19. Resource Conservationist Report
20. NRCS District Conservationist Report
21. Supervisor & Committee Reports
  - a. Area 3 Annual Fall Meeting – September 21 & 22 - Cloquet
  - b. Laurentian Resource Conservation & Development – September 25
  - c. MN SWCD Forestry Association – September 15
  - d. Rainy Headwaters-Vermilion Planning Policy Committee – October 6
  - e. Technical Service Area III – September 27
  - f. Other

### **CLOSING:**

22. Schedule Next Meeting – November 8, 2023 at 10:30 a.m.
23. Adjourn

