



North St. Louis Soil and Water Conservation District
505 3rd St N Suite A, Virginia MN 55792
Annual Meeting at 10:30 a.m.
January 11, 2023

ANNUAL MEETING AGENDA

The meeting will be held in-person and over Zoom at the SWCD office

Contact the District Administrator at least 2 hours in advance of the meeting to obtain codes to attend this Zoom meeting

OATH of OFFICE for Peggy and Frank

ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN

1. Agenda
2. Election of Officers
3. Minutes of Last Meeting
4. Financial Reports & Program Summary for December
5. Accounts Receivable and Accounts Payable
6. Guest Introductions & Comments

NEW BUSINESS:

7. Accounting/HR Specialist Job Description, Salary Range and Approval to Hire
8. Annual Meeting Business
9. Audit 2021 – Approval of Final Audit
10. County Aquatic Invasive Species Prevention Grant & Board Resolution 2023-01
11. Staffing
 - a. Personnel Committee's Report of Annual Performance Review of Anita Provinzino & Salary Adjustment effective 2/2/23
 - b. Remove Jon Utecht from Probationary Status effective 12/30/22
12. Technology Contract Approval & Board Resolution 2023-02
13. Upcoming Supervisor Meetings and/or Trainings
 - a. Laurentian Resource Conservation & Development – January 23
 - b. SWCD Forestry Association – January 19
 - c. Supervisor Statement of Economic Interest - deadline 1/30/23
 - d. Technical Service Area III – January 24
 - e. Other

REPORTS:

14. District Administrator Report
 - a. Outstanding District Employee nomination
15. Aquatic Invasive Species Program Coordinator Report
16. Community Conservationist Report
17. District Forester Report
18. Regional Farm Bill Forester Report
19. Resource Conservationist Report
20. NRCS District Conservationist Report
21. Supervisor & Committee Reports

CLOSING:

22. Confirm Next Meeting – February 8, 2023 at 10:30 a.m.
23. Adjourn