



**NORTH ST. LOUIS SOIL & WATER  
CONSERVATION DISTRICT  
POSITION DESCRIPTION & NOTICE**



**AQUATIC INVASIVE SPECIES WATERCRAFT INSPECTORS**

**Introduction:** North St. Louis Soil and Water Conservation District through Always There Staffing is currently seeking aquatic invasive species (AIS) watercraft inspectors to work at public access sites throughout Northern St. Louis County, Minnesota for the 2021 boating season. Locations include: Bear Island Lake, Birch Lake, Burntside Lake, Crane Lake, Ely Lake, Gilbert-Pit, Johnson Lake, One Pine Lake, Pelican Lake, Shagawa Lake, Vermilion Lake as well as Fall Lake, Farm Lake, Kawishiwi River, Moose Lake, Snowbank Lake, Tofte Lake, and White Iron Lake.

**Job Description:** Watercraft Inspectors serve to inform and educate the public to the threats of ecologically harmful AIS to Minnesota's waters, and teach boaters how to self-inspect their watercraft. Information will be entered into a tablet (provided) and uploaded daily to an inspection database.

Level 1 Watercraft Inspector: Required to pass a MNDNR inspection training course. Responsible for public education, watercraft inspections for Aquatic Invasive Species, documentation and reporting, on-site surveys, and sample collection.

Level 2 Watercraft Inspector: Required to attend a MNDNR decontamination training course in addition to a MNDNR inspection training course. A Level 2 inspector will have the same responsibilities as a Level 1, but will also be certified to perform decontamination services using hot, high-pressure water.

**Trainings:**

Introductory Training: Available online; will consist of several videos followed by a Quiz.

Level 1 Watercraft Inspector Training: Available online; will consist of several videos followed by a Final Exam.

Level 2 Watercraft Inspector Training: Will take place online followed by an in-person field training; will consist of several videos, and an online Final Exam.

Enhanced Training: After a few weeks of work, an online enhanced training will provide additional tools and knowledge for interacting with the public and answering tough questions.

\*Due to precautions put into place to prevent the spread of COVID-19 Watercraft Inspector trainings will be completed via online platforms. Applicants are encouraged to complete trainings at home once they become available.

Arrangements can be made for applicants who need to come into the office for internet or device access.

\*In the event COVID-19 precaution can be safely lifted, in-person trainings and meetings may commence.

**Essential Job Functions:**

Level 1 & 2 Watercraft Inspector

- Educate the public on invasive species program and issues
- Distribute written information to watercraft users
- Inspect watercraft for invasive species
- Conduct electronic surveys and thoroughly inspect watercraft

- Provide excellent customer service skills and the ability to work with the public in a field setting.
- Work independently with minimal supervision
- Communicate effectively
- Maintain strong communication with staff: read weekly updates, and attend monthly watercraft inspector meetings (when applicable based on COVID-19 precautions).

### Level 2 Watercraft Inspector

- Operate decontamination units in order to decontaminate watercraft according to MNDNR protocol.
- Conduct preventative maintenance and cleaning on decontamination units and equipment

### **Minimum Qualifications**

- At least 18 years of age.
- Able to operate tablet devices, and input digital information
- Available to work weekends, weekdays and holidays on a regular basis throughout employment (Approximately May through October) between 5am – 8 pm.
- A Valid Class D Driver’s License, and reliable transportation.

### **Desired Qualifications**

- Prior watercraft inspection and decontamination experience
- Enthusiasm for outdoor recreation and ecosystem health
- Prior Education and/or Customer Service Experience
- Knowledge of federal and state statutes, rules and policies applicable to aquatic invasive species, employment and safety

### **Physical Requirements**

Must be able to sit, stand and walk for long periods of time. Squatting and bending required 50% of the time in this job. Must be able to bend/stoop, squat/crouch, climb, kneel and twist. Must be able to work outside in various weather conditions, and around moving equipment. Lifting heavy objects required 20% of the time when a Level 2 Watercraft Inspector.

**Hours & Wages:** Work assignments run from early May through September/October. Regular working hours will include weekends and holidays, and will include working on Memorial Day, July 4<sup>th</sup>, and Labor Day. Applicants do not have to be available for the entire period.

The number of hours and the days worked is somewhat flexible. Applicants can request from 20-40 hours/week. Applicants can express a preference for assignment locations.

Starting wage for Level 1: \$14.00 per hour

Starting wage for Level 2: \$14.50 per hour

### **APPLY ONLINE with Always There Staffing, Inc.**

For more information and to apply  
Visit: [www.alwaystherestaffing.com](http://www.alwaystherestaffing.com)

Or stop in to the Always There Staffing office in  
Hibbing, MN at 3131 1<sup>st</sup> Ave.  
Call: 218-440-1022.

Additional Info: North St Louis Soil & Water Conservation District  
<https://www.nslswcd.org/about/opportunities/>