

North St. Louis Soil and Water Conservation District
505 3rd St N, Ste A
Virginia MN 55792

Emergency Meeting Minutes
(via www.FreeConferenceCall.com)
March 18, 2020

Supervisors Present at Roll Call: Chuck Bainter, Frank Modich, Mark Peterson, Gary Rantala
Staff Present in Office: Anita Provinzino, District Administrator; Natalya Walker, Aquatic Invasive Species Prevention Program Coordinator, Phil Norvitch, Resource Conservationist
Staff Present via Phone: Becca Reiss, Community Conservationist; and Roger Marks, Regional Farm Bill Forester
Others Present: Beth Points, USDA Natural Resources Conservation Service

The meeting was called to order by Vice Chair Gary Rantala at 1:30 p.m. A quorum was present.

Establish Quorum and Call Meeting to Order, then

1. Agenda – Motion by Chuck Bainter/Mark Peterson to approve the agenda.

Roll Call Vote:

Bainter	Aye
Modich	Aye
Peterson	Aye
Rantala	Aye

Motion Carried

NEW BUSINESS:

2. COVID-19

- a. Advancing Paid Sick Leave during a Public Health Emergency Policy – Motion by Mark Peterson/Chuck Bainter to approve Advancing Paid Sick Leave during a Public Health Emergency Policy.

Roll Call Vote:

Bainter	Aye
Modich	Aye
Peterson	Aye
Rantala	Aye

Motion Carried

- b. Following county/state/federal protocol or whichever is most restrictive – Discussion was held.

Peggy Pearson joined the call (after repeated busy signals)

- c. Formally allowing all staff to work from home during this emergency – Motion by Frank Modich/Gary Rantala to strongly encourage all staff to work from home due to the COVID-19 pandemic.

Roll Call Vote:

Bainter	Aye
Modich	Aye
Pearson	Aye
Peterson	Aye
Rantala	Aye

Motion Carried

- d. Closing office, if it comes to that
 - i. To the public

1. Are employee's family members permitted inside the premises?
- ii. To staff
 1. At what point do we require work from home?

Discussion was held on the above topics.

- e. Authorizing District Administrator or Board Chair to make decisions for the District regarding COVID-19 as the situation unfolds – Motion by Frank Modich/Mark Peterson to allow District Administrator or Board Chair to make decisions on behalf of the Board limited to the length of this emergency. Motion amended by Frank Modich/Mark Peterson to include notification to board after any such decision.

Roll Call Vote:

Bainter	Aye
Modich	Aye
Pearson	Aye
Peterson	Aye
Rantala	Aye

Motion Carried as Amended

- f. Board and staff attendance at meetings – Motion by Gary Rantala/Mark Peterson to allow District Administrator or Board Chair to authorize attendance at meetings during this emergency.

Roll Call Vote:

Bainter	Aye
Modich	Aye
Pearson	Aye
Peterson	Aye
Rantala	Aye

Motion Carried

- g. Other COVID-19 concerns or developments – No action taken.
3. Data Practices During a State of Emergency
 - a. Alternate if District Administrator is unable to get to office within 10 days for a request about a data subject – Motion by Frank Modich/Gary Rantala to delegate the District Administrator to appoint the appropriate person in her absence to ensure data request about a data subject can be fulfilled within the 10 day response time.

Roll Call Vote:

Bainter	Aye
Modich	Aye
Pearson	Aye
Peterson	Aye
Rantala	Aye

Motion Carried

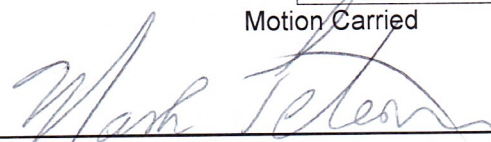
CLOSING:

4. Adjourn – Motion by Mark Peterson/Gary Rantala to adjourn meeting at 2:05 p.m.

Roll Call Vote:

Bainter	Aye
Modich	Aye
Pearson	Aye
Peterson	Aye
Rantala	Aye

Motion Carried



Mark Peterson, Secretary

April 8, 2020
Date