



## Grant All-Detail Report SWCD Local Capacity Services 2016

**Grant Title** - 2016 - SWCD Local Capacity Services (St Louis, North SWCD)

**Grant ID** - P16-8755

**Organization** - St Louis, North SWCD

<b>Grant Awarded Amount</b>	<b>\$120,337.00</b>	<b>Grant Execution Date</b>	<b>2/18/2016</b>
<b>Required Match Amount</b>	<b>\$0.00</b>	<b>Grant End Date</b>	<b>12/31/2018</b>
<b>Required Match %</b>	<b>0%</b>	<b>Grant Day To Day Contact</b>	<b>Anita Provinzino</b>

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$120,337.00	\$109,853.98	\$10,483.02
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$10,830.00	\$10,830.00	\$0.00
<b>Total</b>	<b>\$131,167.00</b>	<b>\$120,683.98</b>	<b>\$10,483.02</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management - QuickBooks Support	Administration /Coordination	Current State Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)	\$7,500.00	\$7,500.00	12/31/2017	N
Riparian Zone Mgmt - 2016 Addl Cost Share Projects	Streambank or Shoreline Protection	Current State Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)	\$12,000.00	\$2,297.14	12/31/2017	N
Riparian Zone Mgmt - Addl Vehicle payments & insurance	Supplies/Equipment	Current State Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)	\$27,890.00	\$27,920.00	9/29/2017	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Mgmt - District Administrator Additional Hours	Administration /Coordination	Current State Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)	\$17,557.00	\$17,552.74	12/31/2017	N
Riparian Zone Mgmt - Forester .4 FTE	Technical/Engineering Assistance	Current State Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)	\$27,350.00	\$26,547.37	6/30/2017	N
Riparian Zone Mgmt - Marketing/Promotion/Website	Education/Information	Current State Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)	\$4,690.00	\$4,689.81	5/27/2017	N
Riparian Zone Mgmt - Office furniture	Supplies/Equipment	Current State Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)	\$2,900.00	\$2,900.00	3/10/2016	N
Riparian Zone Mgmt - Water Resources Specialist .3 FTE	Technical/Engineering Assistance	Current State Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)	\$20,450.00	\$20,446.92	12/31/2017	N
Streambank/Shoreline Protection	Streambank or Shoreline Protection	Other Funds	2016 - State Cost-Share Fund (St Louis, North SWCD)	\$2,280.00	\$2,280.00	12/7/2016	Y
Streambank/Shoreline Protection	Streambank or Shoreline Protection	Other Funds	2016 - State Cost-Share Fund (St Louis, North SWCD)	\$6,840.00	\$6,840.00	12/12/2016	N
Technical Assistance	Agricultural Practices	Other Funds	2016 - State Cost-Share Fund (St Louis, North SWCD)	\$1,710.00	\$1,710.00	12/12/2016	N

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
643 - Restoration and Management of Declining Habitats	1	0	200 LINEAR FEET	0 LINEAR FEET
580 - Streambank and Shoreline Protection	1	2	60 LINEAR FEET	60 LINEAR FEET
155M - Storm Water Retention Basins	2	0	2 COUNT	0 COUNT
580 - Streambank and Shoreline Protection	1	0	300 LINEAR FEET	0 LINEAR FEET

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
580 - Streambank and Shoreline Protection	1	0	1 COUNT	0 COUNT
580 - Streambank and Shoreline Protection	1	0	0.3 COUNT	0 COUNT
612 - Tree/Shrub Establishment	1	2	105 COUNT	105 COUNT
580 - Streambank and Shoreline Protection	1	2	135 LINEAR FEET	112 LINEAR FEET
391 - Riparian Forest Buffer	1	0	0.4 COUNT	0 COUNT

### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
<b>SEDIMENT (TSS)</b>	16.04	TONS/YR
<b>PHOSPHORUS (EST. REDUCTION)</b>	13.64	LBS/YR
<b>SOIL (EST. SAVINGS)</b>	16.04	TONS/YR

## Grant Activity

### Grant Activity - Riparian Zone Management - QuickBooks Support

<b>Description</b>	Riparian Zone Mgmt - QuickBooks Support		
	St. Louis County Comprehensive Land Mgmt Plan		
	Funds will be used for QuickBooks Support - either with accounting firm or employee - for monthly books and implementation of class codes for improved grant tracking.		
<b>Category</b>	ADMINISTRATION/COORDINATION		
<b>Start Date</b>	1-Jul-16	<b>End Date</b>	
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>	An accounting firm was hired to provide QuickBooks support, however it was quickly determined that the District's needs were not being met and the contract was discontinued. The search has begun again for a QuickBooks professional.		

### Grant Activity - Riparian Zone Mgmt - 2016 Addl Cost Share Projects

<b>Description</b>	Riparian Zone Mgmt - 2016 Addl Cost Share Projects		
	St Louis County Comprehensive Water Management Plan		
	Funds will be used for cost share projects and technical assistance according to State cost share guidelines		
<b>Category</b>	STREAMBANK OR SHORELINE PROTECTION		
<b>Start Date</b>		<b>End Date</b>	
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>			

### Activity Action - Cost Share 1 - Planting

<b>Practice</b>	612 - Tree/Shrub Establishment	<b>Count of Activities</b>	1
<b>Description</b>	Dogwood tree plugs were planted to stabilize shoreline restoration project that included natural rock riprap.		
<b>Proposed Size / Units</b>	105.00 COUNT	<b>Lifespan</b>	10 Years
<b>Actual Size/Units</b>	105.00 COUNT	<b>Installed Date</b>	17-Nov-16
<b>Mapped Activities</b>	2 Polygon(s)		

**Grant Activity - Riparian Zone Mgmt - Addl Vehicle payments & insurance**

<b>Description</b>	Riparian Zone Mgmt - Additional vehicle for use of 2 new staff members	
	St Louis County Comprehensive Water Management Plan	
	Funding will be used for payments and insurance on purchased vehicle.	
<b>Category</b>	SUPPLIES/EQUIPMENT	
<b>Start Date</b>	13-Jun-16	<b>End Date</b>
<b>Has Rates and Hours?</b>	No	
<b>Actual Results</b>	Purchased a 3/4 ton extended cab pickup for program usage. Vehicle is able to tow watercraft decontamination units fully loaded with water, unlike District's other vehicle.	

**Grant Activity - Riparian Zone Mgmt - District Administrator Additional Hours**

<b>Description</b>	Riparian Zone Mgmt - Additional hours for District Administrator & new hours for QuickBooks person.	
	St. Louis County Comprehensive Water Management Plan	
	District Administrator will go from 24 to 32 hours per week as SWCD continues to grow.	
<b>Category</b>	ADMINISTRATION/COORDINATION	
<b>Start Date</b>		<b>End Date</b>
<b>Has Rates and Hours?</b>	Yes	
<b>Actual Results</b>		

Grant Activity - Riparian Zone Mgmt - Forester .4 FTE	
<b>Description</b>	Riparian Zone Mgmt - Forester  St Louis County Comprehensive Water Management Plan  Funds will be used to hire a new forester position in conjunction with South St. Louis SWCD. This person will have appropriate technical certification to work with landowners to implement forestry conservation practices in all of St. Louis County. Position will be split between South St. Louis SWCD (60%) and North St. Louis SWCD (40%)
<b>Category</b>	TECHNICAL/ENGINEERING ASSISTANCE
<b>Start Date</b>	23-May-16 <b>End Date</b>
<b>Has Rates and Hours?</b>	Yes
<b>Actual Results</b>	Under shared services agreement with South St. Louis SWCD, the North St. Louis District contracted for .4 FTE of forestry services. Interviews were conducted and a forester hired effective May 23, 2016. Forester has attended trainings, learned about both Districts, promoted forestry services to private landowners, developed relationships with other foresters and regional resources, presented at a forestry field day, and wrote forest stewardship plans for 2 landowners.

Grant Activity - Riparian Zone Mgmt - Marketing/Promotion/Website	
<b>Description</b>	Riparian Zone Mgmt - Marketing/Promotion/Website  St. Louis County Comprehensive Water Management Plan  Update and upgrade website with contractor, marketing & promotion plan including various media types and promotional items
<b>Category</b>	EDUCATION/INFORMATION
<b>Start Date</b>	11-Apr-16 <b>End Date</b>
<b>Has Rates and Hours?</b>	No
<b>Actual Results</b>	Sought bids for and contracted with an agency to upgrade website that will be editable by District staff. Designed, printed and mailed postcards promoting forestry services to landowners in the Embarrass area that has been heavily affected by spruce bud worm. Purchased logo caps for volunteers, staff and board to promote the District.

Grant Activity - Riparian Zone Mgmt - Office furniture			
Description	Riparian Zone Mgmt - Office furniture and field supplies for 2 new PT staff plus 2 chairs for existing staff		
	St. Louis County Comprehensive Water Management Plan		
	Funds will be used to purchase office furniture and field supplies for new staff.		
Category	SUPPLIES/EQUIPMENT		
Start Date	4-Mar-16	End Date	10-Mar-16
Has Rates and Hours?	No		
Actual Results	2 desks and 4 office chairs were purchased.		

Grant Activity - Riparian Zone Mgmt - Water Resources Specialist .3 FTE			
Description	Riparian Zone Mgmt - .3 FTE Water Resources Specialist		
	St. Louis County Comprehensive Water Management Plan		
	Funds will be use to hire a new .3 FTE Water Resources Specialist to increase BMP implementation and provide education to landowners in the District.		
Category	Position is full-time with .7 FTE funded through other sources and focused on Aquatic Invasive Species.		
	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	2-Feb-16	End Date	
Has Rates and Hours?	Yes		
Actual Results	A water resources specialist was hired and paid for .3 FTE through this grant and .7 FTE through aquatic invasive species funding that comes through the County. This staff person provides educational and outreach services to the area and water resources technical assistance to landowners.		

### Grant Attachments

Document Name	Document Type	Description
2016 SWCD Local Capacity Services	Grant Agreement	2016 SWCD Local Capacity Services - St Louis, North SWCD

Document Name	Document Type	Description
<b>2016 SWCD Local Capacity Services executed</b>	Grant Agreement	2016 SWCD Local Capacity Services - St Louis, North SWCD
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 04/25/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/26/2017
<b>Amendment executed</b>	Grant Agreement	2016 SWCD Local Capacity Services - St Louis, North SWCD
<b>SWCD Capacity Amendment - St. Louis North SWCD.docx</b>	Grant	2016 - SWCD Local Capacity Services (St Louis, North SWCD)
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 07/15/2016
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 08/18/2016
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 02/12/2016
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 02/09/2016
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 11/30/2015
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 09/19/2017