



North St. Louis Soil and Water Conservation District

Meeting Minutes

**March 15, 2016**

Northland Office Building

307 First St S, Planning Conference Room

Virginia MN 55792

**Supervisors Present:** Chuck Bainter, Peggy Pearson, Mark Peterson & Gary Rantala

**Supervisor Absent:** Curt Kleist

**Others Present:** Anita Provinzino, District Administrator; Phil Norvitch, Water Resources Specialist; and Marge Sella, NRCS.

The meeting was called to order by Chair, Peggy Pearson at 2:00 p.m. A quorum was present.

1. Agenda - Motion by Chuck Bainter/Mark Peterson to approve agenda.  
Affirmative: Bainter, Pearson, Peterson, Rantala.  
Opposed: None  
Motion Carried
2. Minutes – Motion by Gary Rantala/Chuck Bainter to approve the minutes as written.  
Affirmative: Bainter, Pearson, Peterson, Rantala.  
Opposed: None  
Motion Carried
3. Treasurer's Report – Motion by Mark Peterson/Chuck Bainter to approve the Treasurer's Report for February 2016.  
Affirmative: Bainter, Pearson, Peterson, Rantala.  
Opposed: None  
Motion Carried
4. Accounts Payable & Accounts Receivable – Motion by Gary Rantala/Mark Peterson to approve the accounts payable and accounts receivable.  
Affirmative: Bainter, Pearson, Peterson, Rantala.  
Opposed: None  
Motion Carried
5. Ratify e-mail votes: Motion by Chuck Bainter/Mark Peterson to ratify email votes:
  - a. Hire Phil Norvitch as Water Resources Specialist (70/30 SCLV AIS/BWSR Capacity)
  - b. Laptop & Microsoft Office – \$722.18 & \$181.95
  - c. Office Furniture – \$1438.14 (BWSR Capacity & SLC)Affirmative: Bainter, Pearson, Peterson, Rantala.  
Opposed: None  
Motion Carried

6. No guests were present

#### REPORTS:

#### 7. Supervisor & Committee Reports

- a. Mark Peterson indicated Earth Fest is looking for volunteers. He also stated that Area 3 still has a supply of tree booklets that we can obtain to give away at the tree sale. Anita will get a supply next week from Mitch Lundeen, Area 3 Forester.
  - b. Gary and Anita attended the TSA 3 Area personnel committee meeting in Duluth on February 24. The consensus was the TSA does not need to hire a full-time manager and there was a desire for more communication between TSA staff and SWCD staff/boards.
  - c. Gary stated that his family has been named the Farm Family of the Year! Congratulations were extended for this achievement.
8. NRCS Conservationist Report – Written report is on file.
9. District Administrator Report – Written report is on file.
10. Resource Conservationist Report – Not present. See report on file.
11. Water Resources Specialist Report – Phil Norvitch was introduced as the Water Resources Specialist. He started on February 22. Written report on file.

#### OLD BUSINESS:

12. Contests – Staff have received a few posters and one essay, to date.
13. Envirothon – Motion by Mark Peterson/Gary Rantala to contribute \$200 to support this event.  
Affirmative: Bainter, Pearson, Peterson, Rantala.  
Opposed: None  
Motion Carried

#### NEW BUSINESS:

#### 14. BWSR

- a. 2016 Billable Rate – Motion by Chuck Bainter/Mark Peterson to approve the 2016 billable rates.  
Affirmative: Bainter, Pearson, Peterson, Rantala.  
Opposed: None  
Motion Carried
- b. Capacity Grant
  - i. Authorize Work Plan – Motion by Chuck Bainter/Mark Peterson to authorize the 2016 BWSR Capacity Grant Work Plan.  
Affirmative: Bainter, Pearson, Peterson, Rantala.  
Opposed: None  
Motion Carried
  - ii. Authorize development of new website – Motion by Mark Peterson/Chuck Bainter to table this and seek a second quote from Art Unlimited USA.

Affirmative: Bainter, Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

- c. Community Partners Grant Work Plan – Motion by Gary Rantala/Mark Peterson to authorize the work plan for the 2016 BWSR CWF Lake Vermilion Community Partners Grant.

Affirmative: Bainter, Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

15. Shared Services Agreement with South St. Louis SWCD – Motion by Gary Rantala/Mark Peterson to table this and direct Anita to negotiate wage rates.

Affirmative: Bainter, Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

16. Aquatic Invasive Species Grant

- a. Pickup – complete information on lease/purchasing prices and financing options were not available for the meeting. Staff will continue to gather it.

17. Upcoming Meetings and Trainings – Discussed Legislative Days Representation.

18. General Business

- a. Plantskydd order – Motion by Mark Peterson/Chuck Bainter to approve purchase of Plantskydd for resale in amount of \$727.32 plus S&H.

Affirmative: Bainter, Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

- b. Other – Anita indicated Leann Buck of MASWCD contacted her to obtain a letter requesting dues assistance from MASWCD. Anita has sent a letter to that effect.

19. Confirm Next Meeting Date: The next meeting will be April 11, 2016 at 10:30 a.m.

20. Meeting was adjourned at 3:45 p.m.

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Chuck Bainter  
Board Secretary

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Date