



North St. Louis Soil and Water Conservation District

Special Meeting Minutes

February 9, 2016

Northland Office Building

307 First St S, Planning Conference Room

Virginia MN 55792

Supervisors Present: Chuck Bainter, Peggy Pearson, Mark Peterson & Gary Rantala
Supervisor Absent: Curt Kleist

Others Present: Anita Provinzino, District Administrator; Erin Loeffler, BWSR Board Conservationist; Roger Marks, NRCS; and Jeff Lovgren, Sportsmen's Club of Lake Vermilion.

The meeting was called to order by Chair, Peggy Pearson at 2:05 p.m. A quorum was present.

1. Agenda - Motion by Gary Rantala/Chuck Bainter to approve agenda.
Affirmative: Bainter, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
2. Minutes – Motion by Chuck Bainter/Mark Peterson to approve the minutes as written.
Affirmative: Bainter, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
3. Treasurer's Report – Motion by Gary Rantala/Chuck Bainter to approve the corrected Treasurer's Report for January dated February 9, 2016.
Affirmative: Bainter, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
4. Accounts Payable & Accounts Receivable – Motion by Mark Peterson/Chuck Bainter to approve the accounts payable and accounts receivable.
Affirmative: Bainter, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
5. Guest Introductions: Jeff Lovgren, Sportsmen's Club of Lake Vermilion thanked the Board for their partnership. He appreciated being included in the interviews for the Water Resources Specialist. He thanked current staff for their work on Aquatic Invasive Species and looks forward to the upcoming season.

Erin Loeffler is the new BWSR Board Conservationist, assuming Ryan Hughes position. Erin briefly reviewed her work history and spoke of her priorities. She mentioned the International Watershed Symposium in International Falls in March.

REPORTS:

6. Supervisor & Committee Reports
 - a. Mark Peterson attend the Area 3 Forestry meeting in McGregor. He indicated the District's dues need to be paid and will forward Anita the contact information.
 - b. Chuck attended the RC&D meeting.
 - c. Gary will attend TSA 3 Area meeting in Duluth on February 24.
7. NRCS Conservationist Report – A copy of the written report is on file. In addition, Roger indicated there is funding available for spruce bud worm treatment. The USFS is mapping areas hardest hit.
8. District Administrator Report – Anita indicated she has completed all quarterly and year-end reports on time. Interviews were held for the Water Resources Specialist. No written report was provided.
9. Resource Conservationist Report – Not present. See report on file.

OLD BUSINESS:

10. Contests – Chuck Bainter distributed Poster & Essay Contest materials to area public school superintendents, Marquette, Assumption, & Victory Christian Academy plus the Tower Country School. Anita was asked to update the website with contest information.
11. Envirothon – Anita distributed an email to area teachers.

NEW BUSINESS:

12. Aquatic Invasive Species Grant -
 - a. Decontamination Units – Motion by Gary Rantala/Mark Peterson to purchase two Landa ECOS 7000 fully-contained decontamination units with two sets of filters totaling \$36,688.30 funded by the 2015 SLC AIS Decontamination Unit Grant.
Affirmative: Bainter, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
 - b. Water Resource Specialist – Motion by Gary Rantala/Mark Peterson to hire Thor Tackett as Water Resources Specialist at \$17.00 per hour with funding .7 FTE subcontract with SCLV and .3 FTE through BWSR capacity funding.
Affirmative: Bainter, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried

13. Forester Job Description – Motion by Chuck Bainter/Mark Peterson to approve job description with addition of “other duties as assigned” and clarification of shared position: 60% at South St. Louis SWCD and 40% North St. Louis SWCD.

14. Upcoming Meetings and Trainings - None

15. General Business

- a. MPCA Signatory Authority Change – Motion by Gary Rantala/Chuck Bainter to authorize Anita Provinzino to sign MPCA documents instead of Margaret Pearson.

Affirmative: Bainter, Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

- b. Additional Time for District Administrator – Motion by Mark Peterson/Chuck Bainter to allow Anita additional hours to complete drafts of cost share policy, job descriptions & salary recommendations, employee policy manual, and supervisor operational rules and guides. Timesheet will reflect hours worked.

Affirmative: Bainter, Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

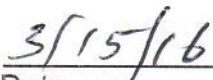
- c. Other – No further business

16. Confirm Next Meeting Date: The next meeting was set for Tuesday, March 15, 2016 at 10:30 a.m.

17. Meeting was adjourned at 3:50 p.m.



Chuck Bainter
Board Secretary



Date