



North St. Louis Soil and Water Conservation District

Annual Meeting Minutes
January 9, 2017
Northland Office Building
307 First St S, Suite 118
Virginia MN 55792

Supervisors Present: Peggy Pearson, Mark Peterson & Gary Rantala

Staff Present: Phil Norvitch, Resource Conservationist; Emily Nelson, Water Resources Specialist, Anita Provinzino, District Administrator

Others Present: Marge Sella, USDA Natural Resources Conservation Service

The meeting was called to order by Chair Peggy Pearson at 10:34 a.m. A quorum was present. Supervisors Mark Peterson and Gary Rantala were sworn in to office.

1. Agenda - Motion by Mark Peterson/Gary Rantala to approve the agenda.
Affirmative: Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
2. Minutes – Motion by Gary Rantala/Mark Peterson to approve the minutes as written.
Affirmative: Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
3. Treasurer's Report – Motion by Gary Rantala /Mark Peterson to approve the Treasurer's Report.
Affirmative: Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
4. Accounts Payable & Accounts Receivable – Motion by Mark Peterson/Gary Rantala to approve the accounts payable and accounts receivable.
Affirmative: Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
5. Ratify Email Votes – Motion by Gary Rantala/Mark Peterson to ratify email vote to allow 60 hours of vacation carryover for Anita Provinzino.
Affirmative: Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
6. Guest Introductions & Comments – None

REPORTS:

7. Supervisor & Committee Reports

- a. Mark indicated the U of M Extension has a Master Forester program similar to their Master Gardener program. Earth Fest is April 22nd. He is unable to attend the January Area III Forestry Meeting and feels it is important to have someone from the District attend.
- b. Gary will attend the January TSA meeting.
- c. Peggy will attend the RC & D meeting in late January.
- 8. NRCS District Conservationist Report – NRCS & BWSR are working on Job Approval Authority for TSA Engineers. February 2nd is the next Forage Day. See report on file
- 9. District Administrator Report – See report on file
- 10. Resource Conservationist - See report on file
- 11. Water Resources Specialist Report - See report on file
- 12. Forester Report – See report on file

OLD BUSINESS:

13. Regional Forester Funding Request – Motion by Mark Peterson/Gary Rantala to table pending further information.

Affirmative: Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

NEW BUSINESS:

14. Annual Meeting Business

a. Election of Officers – Motion by Mark Peterson/Gary Rantala to nominate the following slate of officers:

Chair – Peggy Pearson

Vice-Chair – Gary Rantala

Secretary – Mark Peterson

Treasurer – Chuck Bainter

Affirmative: Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

b. Committee Assignments & Alternates – Motion by Gary Rantala/Mark Peterson to keep all committee assignments the same.

Affirmative: Pearson, Peterson, Rantala.

Opposed: None

Motion Carried

Motion by Mark Peterson/Gary Rantala to approve the following items:

c. Set Monthly Meeting Date and Time – 2nd Wednesday of each month at 10:30 a.m.

d. Designate Depository Agency – Frandsen Bank & Trust

e. Check Signing Authority – Gary Rantala, Chuck Bainter, Anita Provinzino

f. District Administrator Spending Limit – Increase from \$500 to \$1000

g. Authorized Credit Card Holders and Spending Limits – No changes

h. Designate Official Newspaper for Public Notices – Hometown Focus

i. Supervisor Compensation – Increase from \$70 to \$75 per day

j. Mileage Rate – IRS allowable rate of \$.535/\$.17 per mile

k. Board Packet Content – No changes desired

Affirmative: Pearson, Peterson, Rantala.
Opposed: None
Motion Carried

15. General Business

a. BWSR 2016 Cost Share Final Financial Report – Motion by Gary Rantala/Mark Peterson to approve as written.

Affirmative: Pearson, Peterson, Rantala.
Opposed: None
Motion Carried

b. Additional Office Space/No Storage Locker – No action taken

c. MASWCD Dues – Motion by Mark Peterson/Gary Rantala to table pending clarification of dues structure between North & South SWCD from MASWCD as requested in 2016.

Affirmative: Pearson, Peterson, Rantala.
Opposed: None
Motion Carried

d. Other

16. Upcoming Meetings and Trainings

a. Proposed Strategic Planning Session with Board, Staff & Others – tentatively set for the afternoon of March 8th, immediately following Board meeting.

13. The next meeting will be held on Wednesday, February 8, 2017 at 10:30 a.m.

14. The meeting was adjourned by Mark Peterson/Gary Rantala at 12:03 p.m.



Mark Peterson, Secretary

February 15, 2017
Date