



North St. Louis Soil and Water Conservation District

Special Meeting Minutes

August 15, 2016

Northland Office Building

307 First St S, Planning Conference Room

Virginia MN 55792

Supervisors Present: Chuck Bainter, Curt Kleist, Peggy Pearson, Mark Peterson & Gary Rantala

Staff Present: Jared Ecklund, Resource Conservationist; Beth Peterson, Forester; Anita Provinzino, District Administrator

Others Present: Marge Sella, USDA Natural Resources Conservation Service (NRCS)

The meeting was called to order by Chair Peggy Pearson at 10:38 a.m. A quorum was present.

1. Agenda - Motion by Chuck Bainter/Mark Peterson to approve agenda.
Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
2. Minutes – Motion by Mark Peterson/Chuck Bainter to approve minutes as written.
Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
3. Treasurer's Report – Motion by Gary Rantala/Chuck Bainter to approve the corrected June and the July Treasurer's Report.
Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
4. Accounts Payable & Accounts Receivable – Motion by Chuck Bainter/Gary Rantala to approve the accounts payable and accounts receivable.
Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala.
Opposed: None
Motion Carried
5. Guest Introductions – None present

REPORTS:

6. Supervisor & Committee Reports
 - a. Chuck Bainter distributed written reports of the Resource Conservation & Development and Buffer Law meetings he attended.
 - b. Mark Peterson reported on the Area III Forestry meeting he attended and on potential legislation that will affect forestry, if passed. Mark voiced concern

over the placement of the fair booth as the back of the District's booth faced the crowd. He indicated he had been at a field day where Rain Gardens were highlighted. He felt NRCS Rain Garden brochures should have been distributed. Mark requested the final report on the Orr Trout Stream be distributed to Board members. He liked the tree sale signs staff purchased.

7. NRCS Conservationist Report – Written report on file. Marge also advised Board to tour rain gardens on Third Avenue East in Grand Rapids, based on above discussion.
8. District Administrator Report – Written report on file. Anita updated the Board on MAWQCP funding issue.
9. Resource Conservationist Report – Written report on file.
10. Water Resources Specialist Report – Written report on file.
11. Forester Report – Written report is on file.

OLD BUSINESS:

12. BWSR Additional Capacity Funding Work Plan – Motion by Gary Rantala/Chuck Bainter to approve the work plan and budget as presented and to amend the total FY 2016 Capacity Funding to \$120,337.

Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala

Opposed: None

Motion Carried

NEW BUSINESS:

13. BWSR –

- a. 2014 Cost Share – Closeout Financial Report – Motion by Chuck Bainter /Gary Rantala to approve the final financial report to close out the grant.

Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala

Opposed: None

Motion Carried

- b. 2015 Cost Share – Motion by Gary Rantala/Curt Kleist to approve the grant agreement amendment extending the grant expiration date from 12/31/16 to 2/31/2017.

Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala

Opposed: None

Motion Carried

14. St. Louis County grant amendment – 2015-9965/2016-10557 – Motion by Curt Kleist /Mark Peterson to approve Amendment No 1 to above SLC grant agreement accepting \$1000 for calcium lab analysis.

Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala

Opposed: None

Motion Carried

15. DNR Conservation Partners Legacy Grant Application –no action was taken

16. General Business

- a. MASWCD Award nominees are due September 16

- b. Koochiching SWCD Contract for Forester Services – Motion by Chuck Bainter/Mark Peterson to approve Forestry Services Agreement with Koochiching SWCD to write Forest Stewardship Plans.
Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala
Opposed: None
Motion Carried
- c. Salary recommendations for Anita and Jared – Gary Rantala indicated the Personnel Committee reviewed Anita’s performance and discussed Jared’s review to be conducted by Anita. Motion by Gary Rantala/Chuck Bainter to approve increases of \$3.00 per hour for Anita retroactive to February 2, 2016 and \$1.50 per hour for Jared retroactive to May 5, 2016 (each employee’s anniversary date) in a separate payroll.
Affirmative: Bainter, Kleist, Pearson, Rantala
Opposed: Peterson
Motion Carried
- d. Other
 - i. Fairgrounds - Staff were advised two sites had been proposed for rain gardens at the Fairgrounds prior to shutting down. Marge indicated surveys of the sites are in their office. Anita indicated this may qualify for a Community Partners Cost Share grant. She will have staff review existing materials and contact the Fair Board.
 - ii. MASWCD Board Application information was distributed

17. Upcoming meetings & trainings


- a. NRCS Basic Conservation Planning – Motion by Chuck Bainter/Mark Peterson to approve expenses only for Jared to attend this conference in Becker August 23-25.
Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala
Opposed: None
Motion Carried
- b. Aquatic Invaders Summit – Motion by Chuck Bainter/Gary Rantala to approve conference fee and expenses for Phil to attend this conference in St. Cloud on October 5 & 6.
Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala
Opposed: None
Motion Carried
- c. MN Water Resources Conference – Motion by Chuck Bainter/Curt Kleist to approve conference fees and expenses for Phil to attend this conference in St. Paul, October 18 & 19.
Affirmative: Bainter, Kleist, Pearson, Peterson, Rantala
Opposed: None
Motion Carried

18. Confirm Next Meeting Date: Next meeting will be September 12, 2016 at 10:30 a.m.

19. Meeting was adjourned by a motion from Chuck Bainter/Gary Rantala at 12:17 p.m.



Chuck Bainter, Board Secretary



Date